

C.C. MENELEY ELEMENTARY SCHOOL

PARENT TEACHER ORGANIZATION (PTO) MEETING MINUTES

Tuesday, December, 5 2017

The meeting was called to order at 3:32 PM by Sascha Wagner

Reading/Approval of Minutes- Kelly McCue made a motion and Louis Martinez seconded the motion to approve the November minutes. All board members were in favor.

Budget Report- Trich Michitarian reported

- All of our accounts have stayed the same since last meeting.
- Teachers have slowly been spending their money from the Walk-a-Thon.
- The Literacy Fair will be brought current from the general fund.
- Third grade only needed \$18 to cover their field trip this year.
- The general fund is \$10,143.05.

Principal Report- Becky Rugger was absent. Katie Emm reported:

- In the past we did Monty's Merry Christmas where we purchased many gifts for students at our school. It became too difficult to decide who would be on the list so Katie Emm is in charge now to decide who is on the Angel Tree List. A family is donating 25 holiday meals to our school for 25 of our families. Katie has 35 kids on the Angel Tree and teachers, community members, and staff members have "adopted" 32 of the kids. The 3 left over kids will be covered by the \$500 from PTO. She picks these students based on the Students in Transition list and teacher recommendations. These are kids that we really think will not get ANY gifts this year. The kids were able to tell Katie what they would like for Christmas so the "adopter" could have some ideas. Katie will deliver the gifts next week to these families.

New Business-

- Sherrie Higgins came to ask for \$138.87, because they went over on their spending for the Lit. Fair. Trich Michitarian said we need to increase the Lit. Fair budget for next year. Sascha Wagner made a motion to approve the \$138.87 and Trich seconded.
- Julie Michel came to ask for funds for the Chess Club. She runs the Chess Club at CC Meneley. She has 10 very nice chess sets that she got from Donor's Choose last year. She is asking for 10 more of those boards, about \$200. Trich Michitarian made a motion to approve up to \$200 to purchase more boards. Vyky Pendola seconded the motion.
- The PTO is purchasing pizza for the Art Show on Thursday. We have enough teacher/staff volunteers for that night.
- Kelly McCue is going to talk to Becky on the phone about the Amazon Smile account for our school.
- The Friendship Dinner is on March 16, 2018. We need to start sending out letters now to ask for donations. Most places need a few months to gather/get donations for us. We need to talk to Aramark to see if they can do the food for the dinner. Kelly will email Megan the donation letter and Megan will send it out to the PTO email list.
- The Great American Fundraiser went well and the delivery was great. With Great American, we have an account where we can order still online until the end of the school year. We will get a check at the

end of each month for half of what our parents order. We are going to send out a flyer in peechees each month to remind parents that the wrapping paper, candy, etc. is still available.

- Kelly McCue is going to contact Yogurt Beach and Katie Emm is going to contact McDonalds to see if we can do the fundraisers/community builders there this year.
- We have a family at our school who had twins born about 6 months ago. Over the Thanksgiving Break they lost one of the twins. The family is having trouble paying medical bills and funeral expenses. Katie is going to find out what they can use or how much PTO can give them. Trich Michitarian made a motion to donate \$250 to this family for medical expenses, the Dixon's. Kelly McCue seconded the motion. Katie is also going to ask if the family needs help with meals as well.

Committee/Chair Reports-

Assemblies – Nothing to report

Painless Fundraisers – Nothing to report

Adjournment- Sascha Wagner adjourned the meeting at 4:29 pm.

Next Meeting- January 11, 2018 (this is our first Thursday meeting)

PTO Board Officers: **President-** Sascha Wagner, **Vice President-** Kelly McCue,

Treasurer-Trich Michitarian, **Secretary:** Megan Gray

PTO Board Members: Grade Level Representatives: -K- Corrine Edwards 1- Erin VanderMay 2- Amy Sheridan 3- Vykky Pendola 4- Louie Martinez 5- ?????; And, Staff Representative- Katie Emm Principal- Becky Rigger

PTO Committee Chairpersons: Walk-A-Thon: Sascha Wagner, T-Shirts:-Lisa Voss; Painless Fundraisers: Kelly McCue; Assemblies: Sascha Wagner

Snacks next month will be provided by: Amy Sheridan