

C.C. MENELEY ELEMENTARY SCHOOL

PARENT TEACHER ORGANIZATION (PTO) MEETING MINUTES

Wednesday, February, 7 2018

The meeting was called to order at 3:29 PM by Kelly McCue.

Reading/Approval of Minutes- Kelly McCue made a motion and Louis Martinez seconded the motion to approve the January minutes. All board members were in favor.

Budget Report- Trich Michitarian reported:

- Teacher Appreciation is the same.
- We have spent a bit of Field Trip money.
- We still have \$4,200 in teacher WAT money. We have sent out an email reminding teachers that that money must be spent by March 1st. Some of this money is earmarked for future field trips.
- General fund went down to \$8,969.82.

Principal Report- Becky Rugger reported:

- We are a Title 1 school so we receive a Title 1 tutor and extra Title 1 money to help with technology programs that teachers use. We have just posted a position for a math tutor.
- Becky explained the Star rating system to the PTO and showed our report.
- The State of Nevada has put out a new law called Safe to Tell. It is a 24 hour service where kids and adults can call to report something. The school that is involved with that family will also be notified if something happens or if a family calls for help.
- We have had many issues with our morning drop off situation. We have been in contact with the Sherriff's Department and they are helping us figure out how to make the drop off safer. We have ordered bright yellow safety vests and orange cones to help the teachers with that duty. Teri White is in support of trying to get a blinking sign for the school zone.

New Business-

- Melissa Miller is asking for help with crayons for the Kindergarten classes. Becky said she can use Title 1 money to purchase these crayons. The PTO said whatever Becky cannot buy, the PTO will. Trich made a motion that we spend up to \$250 for crayons for Kindergarten only if Becky cannot purchase all of them. Kelly McCue seconded.
- Kelly has received many donations for the Spaghetti Feed.
- By next meeting, if the PTO members are donating gift cards, they need to be in to Kelly by March 7th.
- The magician who came last Friday offered to come do an evening show for families. He doesn't charge anything, but we can charge a "fee" to come see it and he gets half of the profit that we make. The PTO likes the idea, but we have to run it by Becky to get it approved. Trich makes a motion to have the magician come do a night show, seconded by Vykky. Kelly will get additional information and Becky's approval. Date to be determined.
- After first grade teachers exhaust their WAT money and collect all donations from parents, the PTO will cover the rest for their field trip to The Discovery Museum. Kelly McCue made the motion, Katie Emm seconded the motion.

- We are ordering bright yellow vests for the teachers who have the crossing duty. We were told by the Sheriff's department that we must be wearing a vest if we are in the street with a stop sign. Kelly made a motion to purchase these vests and Katie Emm seconded.
- Katie has been in contact with McDonald's to try to get a McTeacher Night on the books. They are playing phone tag, so we are waiting to see what the date is from them.

Committee/Chair Reports-

Assemblies – Bruka Theater and the Wind Chimes are booked already. We are trying to get the Jump Rope team to come, but we are on hold because we need to make sure their date works with our calendar. It is \$325 for a 45 minute assembly and the tentative date is March 23rd.

Painless Fundraisers – Kelly is getting ready to send in another Box Tops order.

Adjournment- Kelly McCue adjourned the meeting at 4:40 pm.

Next Meeting- March 7, 2018

PTO Board Officers: **President-** Sascha Wagner, **Vice President-** Kelly McCue,
Treasurer-Trich Michitarian, **Secretary:** Megan Gray

PTO Board Members: Grade Level Representatives: -K- Corrine Edwards 1- Erin VanderMay 2- Amy Sheridan 3- Vykky Pendola 4- Louie Martinez 5- ????; And, Staff Representative- Katie Emm Principal- Becky Rugger

PTO Committee Chairpersons: Walk-A-Thon: Sascha Wagner, T-Shirts:-Lisa Voss; Painless Fundraisers: Kelly McCue; Assemblies: Sascha Wagner

Snacks next month will be provided by: Erin VanderMay