

C.C. MENELEY ELEMENTARY SCHOOL

PARENT TEACHER ORGANIZATION (PTO) MEETING MINUTES

Wednesday, March, 7 2018

The meeting was called to order at 3:32 PM by Sascha Wagner.

Reading/Approval of Minutes- Kelly McCue made a motion and Louis Martinez seconded the motion to approve the February minutes. All board members were in favor.

Budget Report- Trich Michitarian reported:

- Most accounts are the same as last meeting.
- The WAT Teacher Allowances will decrease a bit because teachers have earmarked items or future field trips for their WAT money. Lisa Voss also has more receipts to enter.
- The Walk-a-Thon is already funded for next year.

Principal Report- Becky Rugger reported:

- We have 2 applicants for the CCMES Scholarship this year, so they will both receive our scholarship.
- Testing is coming soon. We are so close to becoming a 4 star school... this testing could push us over the edge. Becky is asking the PTO for some money to purchase snacks for testing. Trich said she would purchase the snacks, by April 9th. Trich made a motion to give Becky up to \$300 to purchase testing snacks. Kelly McCue seconded the motion.
- Becky mentioned how good our students were at the Aspen Park celebration last month. We received multiple comments from Board Members and Parks and Rec people.
- We also have a new school resource officer, Ryan Grant. The DCSO is in support of helping us try to make our front of school drop off safer.

New Business-

- Spaghetti Feed
 - We received a few items today for the Silent Auction and raffle.
 - Kelly will talk to Rhonda in the kitchen, to see about the Kitchen Use Form.
 - The PTO members need to remember to bring in their gift card for the PTO basket. They can be brought to Kelly in the library.
 - We also need a Monty for the night. We have a few options that we are going to explore.
 - We will be putting together the baskets Thursday afternoon and 3rd grade will put together the little flower decorations for the tables.
 - Aramark is doing our food, but we need to order cake from Costco. Trich is ordering 6 cakes from Costco.
 - We will do the “free” prizes again. The teachers will “donate” a prize and the kids will get 3 free tickets to put in teacher’s bags. Trich will get the raffle tickets for both raffles (double raffles and single tickets). Sascha will check what we have first.
 - Kelly and Sascha will pick up kids prizes, if we need more, Wednesday afternoon after we see what we have and what is donated this week.
 - Voss will set up a robo call for Wednesday night to remind families about the Spaghetti Feed.
- The first grade field trip is completely covered. We will not need any additional PTO money to help.
- Our Reno Aces game is on June 3rd. We will start selling tickets right before Spring Break.
- We have Celebrity Lunch each week now with the PBIS program. We have over 200 students who have never received an ODR. We pick 2 kids each week in each class to have lunch with a “celebrity”.

We want to provide the kids with a small dessert each week and lunch for the “celebrities”. Katie Emm requested money to help pay for food/supplies for the “Celebrity Lunch” events on Friday as part of our PBIS program. Trich motioned for \$200 to be used for this event, Kelley seconded the motion.

Committee/Chair Reports-

Assemblies – We have the Haunted Windchimes, Bruka, and Jump Rope assembly planned for the rest of the year.

Painless Fundraisers – Becky was okay with having the magician coming back after school one night for a fundraiser, but he was thinking of charging \$5 a head, which we would split with him. We are thinking that is too high for our families.

Adjournment- Kelly McCue adjourned the meeting at 4:23 pm.

Next Meeting- April 4, 2018

PTO Board Officers: **President-** Sascha Wagner, **Vice President-** Kelly McCue,

Treasurer-Trich Michitarian, **Secretary:** Megan Gray

PTO Board Members: Grade Level Representatives: -K- Corrine Edwards 1- Erin VanderMay 2- Amy Sheridan 3- Vykky Pendola 4- Louie Martinez 5- ?????; And, Staff Representative- Katie Emm Principal- Becky Rigger

PTO Committee Chairpersons: Walk-A-Thon: Sascha Wagner, T-Shirts:-Lisa Voss; Painless Fundraisers: Kelly McCue; Assemblies: Sascha Wagner

Snacks next month will be provided by: Trich Michitarian