

C.C. MENELEY ELEMENTARY SCHOOL

PARENT TEACHER ORGANIZATION (PTO) MEETING MINUTES

Tuesday, October 3, 2017

The meeting was called to order at 3:38 PM by Sascha Wagner

Reading/Approval of Minutes- Sascha Wagner made a motion and Louis Martinez seconded the motion to approve the June minutes. All board members were in favor.

Budget Report- Trich Michitarian reported

- New budget was presented
- Accelerated Reading sub account was eliminated
- Science sub account was changed to STEAM and increased from \$500 to \$1,000
- Teacher appreciate increased from \$800 to \$900
- Classroom Teacher allocations \$200 to each teacher plus 15%
- Specialists: PE, Art, Music, 3.5 Special Education Teachers, Speech, Reading (2) will all receive \$100 unless they are ½ time (Bickmore) who will receive \$50
- Field Trips increased from \$4,300 to \$4,500
- Family Engagement added as a sub account with \$500 amount to be used for dances, FFT, and any other family engagement events.

Principal Report- Becky Rugger was absent, no report.

New Business-

- Lisa Voss proposed purchasing a Digital Communication System (large TV) for the commons to provide a variety of services to students. Approximate cost is \$2,200. To include: menus, weather, upcoming events, schedules, calendars, greetings, important announcements, PBIS focused topics and videos, etc....
- System to include 70" Smart TV with TV Mount - \$1,500, sound bar/speakers \$300, Digital Signage Program & Media Player \$400 (support included for first year then \$99 license annually, initial costs (TBD)
- Lisa Voss is working with John Endter to coordinate this purchase
- Trich Michitarian motioned to approve up to \$2,500 for purchase, Sascha Wagner seconded the motion.
- Lisa will get additional information for next meeting to advance the purchase.
- WAT
 - WAT was a huge success, \$18,107
 - Sound system was a hit
 - Set up worked well, painted lines for lanes
 - Outside runners worked well
 - Cups/litter was a small issue

Committee/Chair Reports-

· **Assemblies** – Still in limbo. Voss will contact other elementary school to see what assemblies they have planned to see if we can coordinate dates/times. Sascha will look the BMX assembly and Lasar assembly for the spring.

Painless Fundraisers – Box Tops will continue to be collected.

- Hat Day in the spring - \$1,00 to wear a hat to school.
- Grocery Outlet – No change
- Yogurt Beach – CCMES Night possibly for Fall/Spring
- McDonalds Night – Tabled for next meeting.

Adjournment- Sascha Wagner adjourned the meeting at 4:33 pm.

Next Meeting- November 7, 2017 – Meetings are now on Thursday nights.

PTO Board Officers: **President-** Sascha Wagner, **Vice President-** Kelly McCue, **Treasurer-**Trich Michitarian, **Secretary:** Megan Gray

PTO Board Members: Grade Level Representatives: -K- Corrine Edwards 1- Erin VanderMay 2- Amy Sheridan 3- Vykky Pendola 4- Louie Martinez 5- ?????; And, Staff Representative- Katie Emm Principal- Becky Rigger

PTO Committee Chairpersons: Walk-A-Thon: Sascha Wagner, T-Shirts-Lisa Voss; Painless Fundraisers: Kelly McCue; Assemblies: Sascha Wagner

Snacks next month will be provided by: Katie